

12/11/2018

THE MINNEHAHA COUNTY COMMISSION CONVENE AT 9:00 A.M. December 11, 2018, pursuant to adjournment on December 4, 2018. Commissioners present were: Barth, Bender, Beninga, and Heiberger. Commissioner Karsky was absent. Also present were Olivia Larson, Commission Recorder, and Margaret Gillespie, Senior Deputy State's Attorney.

Commissioner Heiberger recognized Diane Rypkema, Director of Equalization, for her 35 years of work and leadership at the County. Ms. Rypkema will retire on December 14, 2018.

MOTION by Barth, seconded by Bender, to approve the agenda. 4 ayes.

#### MINUTES APPROVAL

MOTION by Beninga, seconded by Barth, to approve the December 4, 2018, Commission Minutes. 4 ayes.

#### VOUCHERS TO BE PAID

MOTION by Barth, seconded by Beninga, to approve the following bills totaling \$2,302,754.87. 4 ayes.

7Eleven	Hazmat Committee	27.07
A&B Business	Lease-Rental Agreement	156.04
A&B Business	Maint Contracts	36.95
A&B Business	Office Equip Repair	77.41
A1 Acrylics	Program Activities	63.12
Aashto Bookstore	Books	335.48
ABN Army Surplus	Uniform Allowance	139.97
Ace Towing	Truck Repairs & Maint	680.00
Ahlers Pro Body Shop	Automotive/Small Equip	2,973.58
Airway Svc	Automotive/Small Equip	1,262.30
Airway Svc	Gas Oil & Diesel	120.22
Alterations & Tailor	Uniform Allowance	85.00
Amazon.Com	Communication Equip Repair	27.98
Amazon.Com	Construction Safety	35.31
Amazon.Com	Data Processing Equip	1,477.09
Amazon.Com	Data Processing Supplies	423.29
Amazon.Com	Furniture & Office Equip	602.08
Amazon.Com	Inmate Supplies	48.98
Amazon.Com	Investigators Expenses	73.44
Amazon.Com	Janitorial Chemical Supplies	41.34
Amazon.Com	Office Supplies	470.71
Amazon.Com	Other Supplies	198.83
Amazon.Com	Printing/Forms	248.89
Amazon.Com	Program Activities	36.99
Amazon.Com	Road Maint & Material	496.40
Amazon.Com	Safe Home Donations	407.78
Amazon.Com	Small Tools & Shop Supplies	33.88
Amazon.Com	Telephone	21.99
Amazon.Com	Truck Repairs & Maint	11.20
Amazon.Com	Uniform Allowance	296.90
Amazon.Com	Volunteer Pers Items	26.09
American Air	Business Travel	376.20
American Air	Extradition & Evidence	727.20
American Society	Office Supplies	35.00
Amzn Mktp	Automotive/Small Equip	18.87
Amzn Mktp	Child Care Items	468.76
Amzn Mktp	Office Supplies	458.35
Amzn Mktp	Other Supplies	187.75
Amzn Mktp	Telephone	33.98
Amzn Mktp	Truck Repairs & Maint	134.98
Angel, Edward P	Attorney Fees	75.20
Anjelic	Program Activities	300.00

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Anthony Fieber	Welfare Rent	500.00
Assn Of State Flood	Memberships	320.00
Augustana College	Misc Expense	1,937.50
Austin Powder	Other Supplies	995.52
Auto Dynamics	Automotive/Small Equip	1,387.31
Automatic Building	Jail Repairs & Maint	187.76
Autozone	Automotive/Small Equip	14.90
Avera McKennan	Clinics Auxiliary Svcs	58.25
Avera McKennan	Hospitals	703.00
Axis Forensic Toxicology	Lab Costs	250.00
Babinski Properties	Welfare Rent	800.00
Baldwin Supply	Heat, Vent & AC Repairs	84.15
Beeners, Keith	Welfare Rent	1,125.00
Benson Village Town	Welfare Rent	500.00
Berdmore	Welfare Rent	1,110.00
Bob Barker	Inmate Supplies	1,777.80
Boyer Trucks	Truck Repairs & Maint	201.44
BP	HIDTA Grant	25.17
BP Products	Automotive/Small Equip	10.00
BP Products	Business Travel	54.25
BP Products	Gas Oil & Diesel	42.90
Brevik Law	Attorney Fees	236.05
Bristol Court	Welfare Rent	700.00
Brooks Townhomes	Welfare Rent	675.00
Budget Auto Repair	Automotive/Small Equip	653.84
Cadd Engineering	Jail Repairs & Maint	7.50
Cadd Engineering	Office Supplies	7.50
Campbell Supply	Gas Oil & Diesel	177.84
Campbell Supply	Jail Repairs & Maint	425.88
Campbell Supply	JDC Maint	20.97
Campbell Supply	Motor/Machine/Equip Repair	43.50
Campbell Supply	Uniform Allowance	106.74
Careerbuilder	Publishing Fees	375.00
Cathedral Heights	Welfare Rent	500.00
CBM Managed Svcs	Board Of Prisoners-Meals	13,144.40
CBM Managed Svcs	Inmate Supplies	244.89
Cci*Getaroom.Com	Business Travel	-13.40
Centurylink	Data Communications	1,273.18
Cheney Lake	Welfare Rent	700.00
Choctaw County	Return Of Svc	50.00
CHS	Gas Oil & Diesel	50.63
Civil Design	Architects & Engineers	17,915.00
Clark	Business Travel	41.10
Clark Brands	Gas Oil & Diesel	38.44
Classified Verticals	Publishing Fees	199.00
Classified Verticals	Publishing Fees	-199.00
Club Quarters	Extradition & Evidence	141.10
Coffee Cup	Gas Oil & Diesel	25.34
Coffee Cup	Hazmat Committee	31.30
Cole Papers	Janitorial Chemical Supplies	73.39
Concrete Materials	Road Material Inventory	19,216.64
Conoco Yesway	Gas Oil & Diesel	20.32
Construction Product	Road Maint & Material	60.00
Costco Wholesale	Election & Office Equip	338.61
Costco Wholesale	Janitorial Chemical Supplies	22.88
Costco Wholesale	Water Sewer	26.91
Country Inn	Extradition & Evidence	186.10
Courts/USDC-SD	Copy Fees	28.50
Crescent Electric	Electrical Repairs & Maint	16.25
Dakota Auto Parts	Small Tools & Shop Supplies	109.74
Dakota Supply Group	Heat, Vent & AC Repairs	158.41
Dalsin	Repair/Renovations	9,247.50
Delta Air	Business Travel	2,859.54
Denise Hoekstra	Court Reporters	74.80
Desert Newco	Subscriptions	45.51

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Directv Holdings	Subscriptions	124.98
Displays2Go	Office Supplies	105.05
Dollartree	Program Activities	6.00
Doubletree Campbell	Business Travel	361.92
Dover, Sena S	Bd Evaluations (Minnehaha)	922.50
DQE	Hospital Preparedness Grant	5,812.78
Dust Tex Svc	Janitorial Chemical Supplies	23.46
Easy Badges	Inmate Supplies	450.00
EB	Education & Training	27.37
EH Hospitality	Motels	525.00
Empire Plastics	Jail Repairs & Maint	438.00
Enterprise Rent-A-Car	Extradition & Evidence	116.73
Fareway Stores	Clinics Auxiliary Svcs	3.49
Fareway Stores	Supplemental Food	238.31
Fastenal	Small Tools & Shop Supplies	90.70
Faulkton Area Med	Clinics Auxiliary Svcs	373.64
Faulkton Drug	Pharmacies	105.60
Fedex	Postage	11.78
Fred The Fixer	Small Tools & Shop Supplies	24.00
Fully Promoted	Uniform Allowance	179.97
G&H Distributing	Small Tools & Shop Supplies	36.34
Galls Quartermaster	Child Care Items	133.20
Galls Quartermaster	Uniform Allowance	485.92
Gannett	Child Care Items	82.40
Gannett	Misc Expense	63.44
Gannett	Office Supplies	21.94
Gannett	Subscriptions	63.99
Gannett	Professional Svcs	76.11
Garretson Food Center	Misc Expense	721.50
George, Aaron	Welfare Rent	1,220.00
Geotek Engineering	Architects & Engineers	1,315.50
Glock Professional	Education & Training	500.00
Goeden Prop	Welfare Rent	300.00
Golden West	Telephone	221.78
Goodin	Correction Ctr Repairs & Maint	81.80
Goodin	JDC Maint	438.29
Gordys	Gas Oil & Diesel	121.72
Grainger	Building Repairs & Maint	67.38
Grainger	Heat, Vent & AC Repairs	94.59
Grainger	Motor/Machine/Equip Repair	17.79
Gramlick, Michael	Welfare Rent	350.00
Grant Square	Welfare Rent	645.00
Graybar Electric	Coliseum Maint	-328.63
Graybar Electric	Electrical Repairs & Maint	297.47
Great Plains Brown	Program Activities	46.54
Gripp, Robert J	Program Activities	300.00
Guardrail Enterprise	Road Maint & Material	2,200.00
Gulf Oil	Hazmat Committee	27.99
Gunner, Andrea	Court Reporters	2,052.00
Guzman, Sandra V	Interpreters	100.00
Habitat For Humanity	Program Activities	40.00
HC Warehouse/Buck	Inmate Supplies	89.40
HCA Asset Mgmt	Real Estate Studies	3,000.00
Heidepriem, Purtell	Attorney Fees	202.65
Heimdahl, Marie Ann	Court Reporters	182.40
Heirigs, Mary Ellen	Bd Exp Fees (Minnehaha)	328.00
Helseth, Ramona G	Bd Exp Fees (Minnehaha)	112.00
Hennepin County	Return Of Svc	80.00
Hertz Rent-A-Car	Business Travel	424.03
Hewlett Packard	Data Processing Equip	300.00
Hewlett Packard	Data Processing Supplies	1,987.12
High Point Networks	Data Processing Equip	6,762.00
Hilton Garden Inn	Business Travel	263.90
Holiday Companies	Business Travel	56.00
Holiday Inn	Education & Training	726.00

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Holiday Inn	Lease-Rental Agreement	492.90
Holiday Inn Exp	Business Travel	-87.38
Holiday Inn Hotel	Business Travel	-459.95
Holiday Stnstore	Gas Oil & Diesel	24.25
Homewood Suites	Business Travel	648.60
Horizon Apts	Welfare Rent	1,172.00
Humboldt Fire & Amb	Transportation	600.00
Hurtgen, Timothy T/P	Welfare Rent	243.00
HyVee	Business Travel	40.00
HyVee	Professional Svcs	11.96
HyVee	Program Activities	426.00
In*City Glass	HHS Maint	75.00
Induminn	Motels	260.00
Innovative Office	Printing/Forms	1,734.66
Institutions Svc	Jail Repairs & Maint	547.74
Institutions Svc	JDC Maint	160.28
Intek	Contract Svcs	20,165.00
Interim Healthcare	Professional Svcs	4,202.25
Interstate Office	Office Supplies	2,523.16
Interstate Office	Other Supplies	64.19
Intoximeters	Testing Supplies	5,000.00
Iosty, James	Bd Exp Fees (Minnehaha)	5,922.00
Iosty, James	Crisis Intervention Program	329.00
JC Penney	Uniform Allowance	54.98
Jacks Uniforms	Uniform Allowance	195.99
Jane Nelson	Recount Board	25.00
JCL Solutions	Inmate Supplies	1,396.50
JCL Solutions	Kitchen/Cleaning Supplies	3,249.85
JE Dunn Construction	Jail Expansion Construction	1,581,498.04
Jean Beddow	Recount Board	25.00
Jim & Rons Svc	Professional Svcs	1,645.00
John Henkhaus	Recount Board	25.00
Johnson, Richard L	Attorney Fees	197.40
Johnson, Richard L	Child Defense Attorney	769.86
Josh Schipper	Sign Deposits	50.00
JSA Consult Engineer	Architects & Engineers	12,809.00
Kansas City Star	Publishing Fees	575.00
Katterhagen, Mark	Bd Exp Fees (Yankton)	58.50
Kauffman, David W Ph	Psych Evals	3,457.00
Kennedy Pier & Loftu	Attorney Fees	294.00
Kibble Equip Garrets	Motor/Machine/Equip Repair	10.08
Konda, Yousif	Interpreters	75.00
Krause Gentle	Business Travel	217.45
Krause Gentle	Gas Oil & Diesel	54.23
Krause Gentle	Professional Svcs	2.19
Krause Gentle	Program Activities	24.34
Krause Gentle	Transportation	39.00
Krause Law	Attorney Fees	470.00
Krav Maga Worldwide	Education & Training	1,650.00
Kronos	Software	135.00
La Police Gear	Uniform Allowance	251.07
Larson, Dana J	Bd Exp Fees (Yankton)	50.00
Lassegaard, Samuel C	Welfare Rent	400.00
Le, Tam	Welfare Rent	680.00
Leaf Capital Funding	Office Supplies	129.80
Lee Burd	Recount Board	25.00
Lewis Drug	Child Care Items	2.99
Lewis Drugs	Clinics Auxiliary Svcs	108.85
Lewis Drugs	Polling Places	30.45
Lewis Drugs	Postage	35.05
Lewis Drugs	Supplemental Food	5.00
Lewis Drugs	VOA Dakotas	5.99
Lewno Law	Bd Exp Fees (Yankton)	657.14
Lexisnexis Matthew B	Subscriptions	500.00
Little Caesars	Supplemental Food	25.00

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Lockwood, Darcy	Bd Exp Fees (Yankton)	58.50
Lohff, Krystal	Bd Evaluations (Minnehaha)	555.00
Loving, Philip	Bd Evaluations (Minnehaha)	1,710.00
Luxury Automall	Automotive/Small Equip	36.15
Mac'S Sioux Falls	JDC Maint	22.66
Malloy Electric Bear	Correction Ctr Repairs & Maint	33.77
Marberg, Richard	Archive/Preservation Supplies	5,295.63
Marberg, Richard	Book Repair/Archive	1,367.00
Mary Lynne Johnson	Recount Board	25.00
Matheson Trigas	Small Tools & Shop Supplies	37.20
McDonald's	Supplemental Food	28.19
McDonald's	Unalloc pCard Charges	19.00
McFarland Supply	JDC Maint	6.70
McLeods Printing	Printing/Forms	220.00
Meetings Northwest	Education & Training	110.00
Menard	Building Repairs & Maint	106.58
Menard	Fairgrounds	485.76
Menard	Jail Repairs & Maint	46.68
Menard	Program Activities	30.12
Menard	Small Tools & Shop Supplies	64.44
Metro Communications	Misc Expense	189,166.35
Michaels Fence	Building Repairs & Maint	2,178.00
Microfilm Imaging	Furniture & Office Equip	265.00
Microfilm Imaging	Lease-Rental Agreement	405.00
Microsoft Store	Data Processing Equip	3,812.68
Mid Dakota Vegetation	Bridge Repair & Maint	3,276.00
Midamerican Energy	Natural Gas	1,754.28
Midland	Correction Ctr Repairs & Maint	2.42
Midland	Fairgrounds	122.39
Midland	Jail Repairs & Maint	17.48
Midland	Janitorial Chemical Supplies	179.22
Midland	Plumbing & Welding	2.42
Midland	Small Tools & Shop Supplies	45.43
Midwest Alarm	Repair/Renovations	131,238.72
Midwest Alarm	Security Equip	203.41
Midwest Fidelity	Automotive/Small Equip	13.00
Mike Kunkel	Recount Board	25.00
Minnehaha Community	Tea-Ellis Range	30.00
Minnehaha Community	Water Sewer	30.00
Minnehaha County	Other Supplies	135.00
Minnehaha Petty Cash	Building Repairs & Maint	8.08
Monick Pipe & Supply	Plumbing & Welding	22.60
Monroe NY County	Return Of Svc	24.00
Multicultural Center	Interpreters	220.00
Nepelra	Education & Training	338.00
Newegg	Data Processing Supplies	76.76
Norberg Paints	Building Repairs & Maint	37.33
North Central Intl	Automotive/Small Equip	1,694.04
Novak	Lease-Rental Agreement	181.82
Novak	Office Supplies	18.50
Novak	Tea-Ellis Range	70.03
Novak	Trash Removal	3,648.44
Nybergs Ace Hardware	Other Supplies	8.36
Nybergs Ace Hardware	Program Activities	30.35
Oconnor	Heat, Vent & AC Repairs	78.22
Office Depot	Office Supplies	910.67
Officemax	Data Processing Supplies	101.97
Officemax	Exhibit Materials	19.98
Officemax	Publishing Fees	37.18
Omni Interlocken	Business Travel	610.20
Opticsplanet	Safety & Rescue Equip	33.27
Otis Elevator	HHS Maint	2,900.16
Panera Bread	MacArthur SJC Grant	175.71
Paypal	Memberships	200.00
Pettigrew Heights	Welfare Rent	700.00

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Phillips 66	Gas Oil & Diesel	33.72
Pine Knoll	Welfare Rent	550.00
Pioneer Enterprises	Burials	2,000.00
Prairie Stop	Gas Oil & Diesel	50.19
Precision Concrete	Repair/Renovations	6,545.00
Premier Bankcard	Investigators Expenses	133.14
Public Agency Train	Education & Training	650.00
Qualified Presort	Postage	7,321.14
Quik Pave Products	Bridge Repair & Maint	145.58
Quiktrip	Gas Oil & Diesel	31.51
R&L Supply	Correction Ctr Repairs & Maint	78.09
R&L Supply	Electrical Repairs & Maint	4.98
R&L Supply	Fairgrounds	19.65
Raffleparking	Extradition & Evidence	25.00
Ramkota Hotel	Education & Training	96.00
Rdoce Sio	Motor/Machine/Equip Repair	118.60
Redwood Estates	Welfare Rent	500.00
Redwood Mediation	Attorney Fees	151.35
Redwood Toxicology	Child Care Items	113.10
Repair Rite Auto	Gas Oil & Diesel	43.18
Robsons True Value	Other Supplies	50.94
Ron Turley Associate	Software	24,865.00
Sage, Doyle	Recount Board	35.00
Sambo, Cara	Business Travel	78.54
Sanford Clinic	Misc Expense	47.41
Scentair Holdings	Program Activities	948.00
Scheels Sioux Falls	Uniform Allowance	214.99
Schoon, Robert J	Welfare Rent	800.00
SD Assoc County Weed	Memberships	50.00
SD Public Assurance	Property & Liability	2,271.52
SD Sheriffs Assoc	Education & Training	240.00
SD State Bar	Memberships	705.00
SDN Communications	Data Communications	482.56
SDN Communications	Telephone	1,511.12
Sentinel Offender	Electronic Monitoring	2,065.81
SF Regional Airport	Business Travel	28.00
Shadows Construction	Welfare Rent	500.00
Sharon Kostboth Harp	Hospital Preparedness Grant	2,205.92
Shell Oil	Hazmat Committee	54.35
Shell Oil	Gas Oil & Diesel	37.40
Sheraton	Hazmat Committee	3,777.60
Sherwin Williams	Building Repairs & Maint	54.78
Sherwin Williams	Other Supplies	54.40
Sik, Mary Beth	Hospital Preparedness Grant	322.50
Sinclair Oil	Hazmat Committee	37.40
Sinclair Oil	Gas Oil & Diesel	74.67
Sioux Building	Jail Repairs & Maint	102.40
Sioux Building	VOA Dakotas	160.96
Sioux Empire Society	Memberships	285.00
Sioux Falls City	Welfare Utilities	50.52
Sioux Falls Woman	Advertising	595.00
Sioux Falls YMCA	Welfare Rent	500.00
Sioux Valley Energy	Electricity	294.86
Sioux Valley Energy	Road Maint & Material	141.07
Sioux Valley Energy	Tea-Ellis Range	187.52
Siouxland It Symp	Education & Training	150.00
Sisson Printing	Misc Expense	125.00
SJ Terveen	Welfare Rent	190.00
SP Riff City Guitar	Program Activities	60.00
Spaans, Jeanette	Business Travel	154.14
Specialty Retail	Clinics Auxiliary Svcs	10.98
Specialty Retail	Office Supplies	14.98
Specialty Retail	Supplemental Food	19.26
State of SD	Amts Held-Daily Scram	3,878.00
State of SD	Auditing	51,484.65

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State of SD	Bulletin Board Svc	118.16
State of SD	Data Communications	113.00
State of SD	Fingerprint/Tax	264.73
State of SD	Inmate Supplies	26.04
State of SD	Misc Revenue	27.61
State of SD	Misc Expense	288.00
State of SD	Mug Shots	4.88
State of SD	Telephone	93.44
Supplyhouse.Com	Plumbing & Welding	139.95
Sycamore Village Apt	Welfare Rent	695.00
Szameit, Alexandra	Interpreters	50.00
Tamarack Materials	Building Repairs & Maint	175.87
Tammen Auto & Tire	Automotive/Small Equip	20.52
Taylor Place	Welfare Rent	500.00
TCP Properties	Welfare Rent	500.00
Team Automotive	Automotive/Small Equip	42.50
Tessman Seed	Grounds & Parking Repair	167.00
Theeler, Tyson	Recount Board	70.00
Theelin Center Apt	Welfare Rent	500.00
Thomson Reuters	Books	49.16
Timberland Village	Welfare Rent	1,056.00
Tires Tires Tires	Truck Repairs & Maint	36.56
Tires Tires Tires	Gas Oil & Diesel	55.66
Track 2 Trail	Automotive/Small Equip	338.67
Transunion Risk	Investigators Expenses	43.50
Travel Insurance	Business Travel	108.08
Triangle Properties	Welfare Rent	364.00
Turning Leaf	Welfare Rent	500.00
Two Way Solutions	Communication Equip Repair	392.56
Two Way Solutions	Homeland Security	3,882.44
Tzadik Sioux Falls	Welfare Rent	1,955.00
U-Haul-Sioux-Falls	Program Activities	143.26
Uline	Inmate Supplies	327.19
Uline	Kitchen/Cleaning Supplies	228.20
United Airlines	Extradition & Evidence	1,739.40
UPS	Postage	11.69
United Tactical	Safety & Rescue Equip	63.00
University Products	Office Supplies	104.00
US Foods	Professional Svcs	496.72
USPS	Office Supplies	60.00
USPS	Postage	922.35
USPS	Store Sales	4.96
Vash Properties	Welfare Rent	525.00
Vern Eide Motorcars	HIDTA Grant	295.00
Vik, Darrell	Program Activities	600.00
Walgreens	Office Supplies	34.41
Wall Lake Sanitary	Water Sewer	70.00
Walmart Stores	Child Care Items	26.94
Walmart Stores	Clinics Auxiliary Svcs	69.84
Walmart Stores	Donations	73.70
Walmart Stores	Inmate Supplies	26.94
Walmart Stores	Office Supplies	70.96
Walmart Stores	Other Supplies	218.64
Walmart Stores	Program Activities	124.65
Walmart Stores	Safe Home Donations	21.82
Walmart Stores	Supplemental Food	346.17
Wheelco	Truck Repairs & Maint	17.73
WPSG	Other Supplies	62.89
Xcel Energy	Electricity	5,178.76
Xcel Energy	Welfare Utilities	656.06
Yankton County	Attorney Fees	1,040.55
Yankton County	Board of Prisoners-Housing	5,390.00
Yankton County	Return Of Svc	300.00
Yemam, Nassir	Interpreters	25.00
Zabel Steel	Fairgrounds	51.16

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Zimride	Business Travel	48.52
Zuercher Technologies	Contract Svcs	8,820.00

## REPORTS

The Highway Department Construction Project Monthly Report for December 2018 was received and placed on file in the Auditor's Office.

## PERSONNEL

MOTION by Beninga, seconded by Bender, to approve the following personnel changes. 4 ayes.

1. To end the variable hour employment of John Boysen as Safe Home Program Worker for Safe Home effective 12/14/18.
2. To accept the retirement of Diane Rypkema as Director of Equalization (24/6) for Equalization effective 12/14/18.
3. To accept the resignation of Lynn DeYoung as Emergency Management Director (24/9) for Emergency Management effective 12/14/18.
4. To accept the retirement of Denise Christensen as Administrative Secretary (10/16) for Emergency Management effective 12/14/18.
5. To end the employment of Amy West as Assistant Treasurer (21/3) for the Treasurer's Office effective 12/3/18.
6. To promote Kelli Nyhof from Accountant (16/5) to Assistant Treasurer (21/1) for the Treasurer's Office at \$28.90/hour effective 12/5/18.
7. To end the variable hour employment of Jake Niedringhaus as Correctional Officer for the Jail effective 7/9/18.
8. To promote Erin Friedericks from Correctional Officer in Training (12/1) to Correctional Officer (13/1) for the Jail at \$18.53/hour effective 11/18/18.
9. To promote Dustin Honkamp from Correctional Officer in Training (12/1) to Correctional Officer (13/1) for the Jail at \$18.53/hour effective 11/27/18.
10. To accept the resignation of Jocelyn LaBoy as Correctional Officer in Training (12/1) for the Jail effective 11/30/18.
11. To end the variable hour employment of Galen Smidt as Airport Security Officer/Deputy Sheriff for the Airport effective 12/8/18.
12. To accept the resignation of Derek Gulbrandson as Deputy Sheriff (17/5) for the Sheriff's Office effective 12/14/18.

## Step Increases

1. Kellen Weidner and Linc Mitchell – Deputy Sheriff – Sheriff's Office – 17/3 – 12/16/18 - \$24.19/hour
2. Adam Zishka – Deputy Sheriff – Sheriff's Office – 17/7 – 11/6/18 - \$26.19/hour



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3. Neville Smith – Deputy Sheriff – Sheriff’s Office – 17/8 – 11/13/18 - \$26.84/hour
4. Michael Walsh – Deputy Sheriff Captain – Sheriff’s Office – 23/9 – 11/14/18 - \$3,431.20/bi-weekly
5. Craig Butler – Deputy Sheriff Sergeant – Sheriff’s Office – 20/11 – 10/31/18 - \$33.52/hour
6. Matthew Larson – Correctional Officer – Jail – 13/9 – 9/9/18 - \$21.49/hour
7. Jarrett Klinger – Correctional Officer – Jail – 13/4 – 11/29/18 - \$19.95/hour
8. Tara Palmiotto – Senior Trial Attorney – State’s Attorney’s Office – 23/11 – 11/2/18 - \$3,605.60/bi-weekly
9. Mandi Mowery – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/11 – 11/6/18 - \$3,266.40/bi-weekly
10. Mark Joyce – Senior Deputy State’s Attorney – State’s Attorney’s Office – 22/5 – 10/31/18 - \$2,816.80/bi-weekly
11. Rebecca Carpenter – Legal Office Assistant – State’s Attorney’s Office – 10/14 – 10/25/18 - \$22.03/hour
12. Anna Kirchenwitz – Victim Witness Assistant – State’s Attorney’s Office – 16/3 – 11/7/18 - \$22.57/hour

#### Special Commission Action

Carey Deaver, Human Resources Director, requested the hire of Joshua Fischer as Groundkeeper above the regular starting wage of pay grade 9, step 1-4, due to Mr. Fischer’s educational and professional background. MOTION by Beninga, seconded by Bender, to approve the hire of Joshua Fischer as Groundskeeper (9/7) for Facilities at \$17.98/hour effective 12/17/18. 4 ayes.

Carey Deaver, Human Resources Director, requested the approval of an update to Section 8.5 of the Employee Handbook. The update would change salary adjustments for step increases to be effective on the employee’s step date, as opposed to the first day of the biweekly pay period nearest to the employee’s step date. The update was proposed due to the new Munis payroll system’s ability to automatically calculate step increases on the actual date of the step and to allow for a more accurate review of pay history in the future. Ms. Deaver also requested the approval of amendments to contracts with the Highway Union and the Deputies Association to reflect the same change to step increase effective dates. MOTION by Bender, seconded by Beninga, approve an update to Section 8.5 Step Increases of the Minnehaha County Employee Handbook regarding step increase effective dates with the updated section taking effect on December 15, 2018. 4 ayes. MOTION by Beninga, seconded by Barth, to authorize the Chair to sign an amendment to the County Highway Workers Contract between Minnehaha County and the Highway Union, Local 2561, Council 65 of the American Federation of State, County, and Municipal Employees for a change to step increase effective dates with the amendment taking effect on December 15, 2018. 4 ayes. MOTION by Bender, seconded by Beninga, to authorize the chair to sign an amendment to the Deputies Association Agreement between Minnehaha County and the Minnehaha County Deputies Association for a change to step increase effective dates with the amendment taking effect on December 15, 2018. 4 ayes.

Upon the request of Carey Deaver, Human Resources Director, MOTION by Beninga, seconded by Bender, to approve the retitling and reclassification of the Director of Emergency Management, pay grade 24, to the Sheriff’s Office Director of Emergency Management, pay grade 21 effective 12/15/18. 4 ayes. MOTION by Bender, seconded by Beninga, to approve the elimination of the Administrative Secretary position for Emergency Management effective 12/15/18. 4 ayes.

12/11/2018

## NOTICES

Upon the request of Kim Adamson, Finance and Budget Officer, MOTION by Beninga, seconded by Bender, to authorize the Auditor to post a Notice of Proposed Supplemental Budget Hearing on December 27, 2018, to consider 2018 Budget Supplements to various county departments' budgets in the General Fund and the Special Revenue Fund. 4 ayes.

DJ Buthe, Highway Superintendent requested approval to re-advertise the sale of surplus equipment. A 2005 Sterling Sander Truck with plow and blades, Unit #0544, was declared as surplus on October 9, 2018, to be sold at auction on the IronPlanet website. No bids were received during the November 29, 2018, auction. MOTION by Barth, seconded by Beninga, to authorize the Auditor to publish a Notice of Surplus Sale by public auction on IronPlanet on January 10, 2019, for one 2005 Sterling LT9500 (w/underbody), Unit #0544, Serial/VIN #2FZHAZDE25AN60983, Asset #O459 with the following attachments: one 2008 Henderson Sander WSHX13X68, Unit #2454, Serial/VIN #WSH26261, Asset #O761; one 2004 Falls Express XPR-12 Plow, Unit #1844, Serial/VIN #R3302T04, Asset #O465; and one 2004 Falls Rear Wing SDL8A, Unit #8844, Serial/VIN #941904, Asset #O467. 4 ayes.

## LIEN COMPROMISE

Melinda Storley, Commission Assistant, gave a briefing on an application for a compromise of lien for DPNO 92445 in the amount of \$2,194.40. Public Defender services were provided to the applicant's ex-boyfriend, the lienee, in July 2018. The applicant was not married, but was a joint owner with the lienee of the real property located at 519 N Walts Avenue, Sioux Falls. The lienee quit claimed his interest in the property to the applicant in October 2018. The applicant is in the process of selling the real property with a closing date of December 20, 2018. The applicant was present, but did not speak. The request submitted by the applicant was to compromise and release the lien only as it applies to the real property. Margaret Gillespie, Senior Deputy State's Attorney, spoke on the lack of a marital relationship between the applicant and the lienee, the joint ownership of the property, and the effect of a lien on the sale of a property. Commissioners Bender and Beninga spoke in favor of a compromise due to the applicant being the victim of the crime committed by the lienee requiring the services. MOTION by Bender, seconded by Beninga, to approve Resolution MC18-68. By roll call vote: 4 ayes.

## RESOLUTION MC18-68

WHEREAS, a County Aid Lien in the amount of \$2,194.40, purports to exist in favor of Minnehaha County and against DPNO 92445 as Lienee, and

WHEREAS, the real property owner of the real property listed on the lien has filed an application with the County Auditor stating such facts as provided for by Law,

NOW, THEREFORE, BE IT RESOLVED that after due consideration of the circumstances the Board of County Commissioners finds it advisable and proper to authorize the Chair of the County Board and the County Auditor to execute the following:

Compromise and release the lien in full with no payment only as it applies to the real property legally described as Lot 4 in Blackman's Addition to Sioux Falls, Minnehaha County, South Dakota, According to the Recorded Plat Thereof, located at 519 N Walts Avenue, Sioux Falls; leaving the full amount of \$2,194.40 against the lienee.

Dated at Sioux Falls, South Dakota, this 11<sup>th</sup> day of December, 2018.

APPROVED BY THE COMMISSION:

12/11/2018

Cindy Heiberger  
Chair  
ATTEST:  
Olivia Larson  
Deputy Auditor

#### MALT BEVERAGE LICENSE TRANSFER

Olivia Larson, Deputy Auditor, was present for a public hearing to consider an application for the transfer of a 2018-2019 Retail On-Off Sale Malt Beverage License for Renner Corner Inc. Randy, Paul, and James Sorum will take ownership of Renner Corner Inc. from Dean and Sandy Sorum on January 1, 2019. The business name will not change. The application was reviewed by the State's Attorney's Office, the Planning & Zoning Office, and the Sheriff's Department. MOTION by Barth, seconded by Bender, to approve the transfer of the 2018-2019 Retail On-Off Sale Malt Beverage License, RB-2991, for Renner Corner's change of ownership from Dean & Sandy Sorum to Randy, Paul, and James Sorum on the licensed premises legally described as CA TR 2 (EX N59' S284' E75' & EX N100') SE 1/4 SE 1/4 9-102-49 located at 25797 475th Ave, Renner, SD to take effect on January 1, 2019. By roll call vote: 4 ayes.

#### BRIEFING

David Johnson, Glory House Executive Director, gave a briefing on the Glory House Apartments affordable housing project in Sioux Falls.

#### SUPPLEMENTS

Kim Adamson, Finance and Budget Officer, gave a briefing on requests from county departments for authorization to utilize savings in their personnel budgets to offset other current expenses and capital outlay as mandated by County Policy. The Facilities Department requested to use \$67,805.00 in personnel savings to offset increased costs from the Intek contract (1610000-422145) and a new truck for departmental use (1610000-434400). The Juvenile Detention Center (JDC) requested to use \$31,500.00 in personnel savings to offset budget overages in Child Care Food (2150000-426185), Supplemental Food (2150000-426180), Professional Services (2150000-422025), and Maintenance Contracts (2150000-425000). Juvenile Alternatives requested to use \$8,750.00 of their personnel savings to partially offset the Lutheran Social Services contract costs for Shelter Care/Reception Center (2151000-422275). The Public Advocate's Office requested to use \$29,150.00 of their personnel savings to partially offset budget overages in Professional Services (1540000-422025). The Public Defender's Office requested to use \$90,000.00 of personnel savings to partially offset budget overages in Other Professional Services (1520000-422025). MOTION by Barth, seconded by Bender, to authorize the utilization of personnel savings for the Facilities Department, the Juvenile Detention Center, Juvenile Alternatives, the Public Advocate's Office, and the Public Defender's Office. By roll call vote: 4 ayes.

#### GRANT

Joe Bosman, Deputy Sheriff Lieutenant, presented a Vehicle Lease Agreement renewal between Minnehaha County and Vern Eide Motorcars Inc. for use by the drug investigator. The cost per month for one leased vehicle will stay the same at \$295.00. The new lease will expire on December 31, 2020. The High Intensity Drug Trafficking Areas program provides funding for personnel, equipment, and training to agencies that commit resources to responding to the drug trafficking problems in their area, which will provide funding for the lease agreement. MOTION by Beninga, seconded by Bender, to authorize the Chair and the Minnehaha County Sheriff to sign the vehicle lease agreement with Vern Eide Motorcars Inc. at a cost of \$295.00 per month per vehicle through December 31, 2020. 4 ayes.

#### AGREEMENT

12/11/2018

Craig Dewey, Assistant Commission Administrative Officer, gave a briefing on an agreement between Minnehaha County and Dr. Jeff Luther to perform the services of Quality Assurance Director for the rural ambulance quality assurance program in accordance with county ordinance. Under the terms of the contract, Dr. Luther will receive \$30,000 payable in twelve (12) equal monthly installments. MOTION by Barth, seconded by Beninga, to approve the 2019 Consulting/Independent Contract Agreement for Quality Assurance Director for Rural Ambulance Service between Minnehaha County and LuDoc, LLC, Dr. Jeff Luther, at a cost of \$30,000 beginning January 1, 2019, and ending December 31, 2019. 4 ayes.

#### LIAISON REPORTS

Commissioner Bender recognized the Public Defender's Office for their dedication and commitment to their clients, and reported on a letter written by someone who recently interned at the Public Defender's Office.

Commissioner Heiberger reported on attending a conference regarding juvenile correctional issues that was funded by the Annie E. Casey Foundation where attendees from other states were able to meet with each other to collaboratively discuss and work on the issues.

#### OLD BUSINESS

Commissioner Barth spoke on the significant decrease in abatements being brought forward since he came to the County, and recognized the Equalization Department for how well it functions.

Commissioner Barth commented on the Sioux Falls City Council reviewing an alcohol beverage license renewal application that had 154 police calls, and noted his appreciation for the businesses under the County's jurisdiction that have not had this problem.

Commissioner Bender spoke on participating in the Siouxland Community Library's Read for the Record event where 5,125 people were read to this year. Commissioner Heiberger commented on participating, with the assistance of the Siouxland Community Library, in the event at her local school district in rural Minnehaha County in a previous year.

MOTION by Bender, seconded by Barth, to recess the Minnehaha County Commission Meeting at 9:50 a.m. 4 ayes.

MOTION by Barth, seconded by Bender, to reconvene the Minnehaha County Commission Meeting at 9:58 a.m. 4 ayes.

MOTION by Bender, seconded by Beninga, to enter into Executive Session pursuant to SDCL 1-25-2 (1) and (3). 4 ayes.

MOTION by Barth, seconded by Bender, to adjourn. 4 ayes.

The Commission adjourned until 9:00 a.m. on Tuesday, December 18, 2018.

#### APPROVED BY THE COMMISSION:

Cindy Heiberger

Chair

ATTEST:

Olivia Larson

Deputy Auditor