

12/07/21

THE MINNEHAHA COUNTY BUILDING COMMITTEE CONVENED AT 8:00 A.M. December 7, 2021, pursuant to adjournment on November 2, 2021. Committee Members present were: Commissioners Barth, Bender, Beninga, and Heiberger; Commission Administrative Officer Muller. Also present were Kym Christiansen, Commission Recorder, and Eric Bogue, Chief Civil Deputy State's Attorney.

MOTION by Bender, seconded by Beninga, to approve the November 2, 2021 Building Committee Meeting Minutes. 5 ayes.

#### ELECTION BALLOT DROP BOX PLACEMENT

Susan Beaman, Finance and Budget Officer, gave a briefing on the placement of the Election Ballot Drop Boxes for the 2022 election cycle. For the 2020 election cycle, the drop boxes were located on the westside of the Administration Building next to the center doors and the second drop box was located near the entrance to the Election Center Building, a.k.a the Extension Building. The criteria used to select a location for the Drop Boxes were security, accessibility, and visibility as well as the proximity to the Auditor's Office. The Auditor's Office is recommending that the ballot drop boxes be located in the following locations: Westside of the Administration Building, next to the center doors similar to 2020 and Westside of the Administration Building parking lot. The parking lot location was chosen for the following reasons: the Drop Box can be well secured with the use of concrete barriers to protect them, high visibility for the public on Minnesota Avenue which should also serve a security deterrent in a high trafficked street, easily visible from the Auditor's Office, excellent camera visibility for security and monitoring, and traffic can be accommodated for a drive-up location.

#### INSURANCE

Todd Flickema, SilverStone Group Director of Professional Risk Services presented the 2022 property liability insurance policy rates from Travelers. Mr. Flickema reviewed a proposal that referenced the marketing of the County they did to obtain bids and the historical review of claims. The overall 2022 rate change would be 9.5% increase from 2021. Mr. Flickema did state that a higher deductible would lower the premium by \$8,000 but any savings could be lost if there was a claim.

MOTION by Barth, seconded by Bender, to adjourn. 5 ayes.

APPROVED BY THE BUILDING COMMITTEE:

Dean Karsky  
Building Committee Chair

ATTEST:

Kym Christiansen  
Commission Recorder